Prairie Handspinners Fiber Fest Vendor Information and Application



September 28-29th, 2018 Friday 10:00am-6:00pm, Saturday 9:00am to 4:00pm The Shrine Auditorium, 2236 Broadwater Ave. Billings, Montana

Welcome to Prairie Handspinners third annual Fiber Fest. This year we are expanding to a two day event, Friday and Saturday. The PHS Fiber Fest will remain a free admission event, held indoors at the Shrine Auditorium in Billings, MT. The event is sponsored by the Prairie Handspinners Guild, our mission is: To share the joy of fiber arts and educate our community; while connecting fiber artists with local producers and suppliers.

In vendor selection for the Fiber Fest, priority is given to local producers (Montana and surrounding states) and to previous vendors. All items sold at the Prairie Handspinners Fiber Fest must be fiber related (animal and plant fibers, items made from them and supplies and accessories) and in line with the mission stated above. Prairie Handspinners Guild reserves the right to reject items not in keeping with this mission.

As a part of the booth fee, each vendor is required to give a door prize representative of their booth. Door prizes will be given throughout the PHS Fiber Fest and valued at a minimum of \$10.

Each 10'x10' booth will include one 8' table, two chairs, pipe and drape (blue) and Wi-Fi access. Electricity at an additional cost and limited availability; first come, first served. Two day and one day vendor options are available; however there are a small number of one day spaces. No live animals allowed at this time. All aspects of vendor booths are the responsibility of the vendor. Prairie Handspinners Guild is not responsible for lost, stolen or damaged items.

Free dry camping is available to vendors in the Shrine Auditorium parking lot on Thursday evening through Saturday, no electricity or water available. Food and accommodation information will be sent out in the vendor confirmation letter.

Set-up time:

Thursday, Sept 27th, 6:00pm – 9:00pm Friday, Sept 28, 7am-10am For Saturday only vendors, 7:00-9:00am.

The Marketplace of vendors will be open to the public on Friday 10:00am-6:00pm and Saturday, 9am-4:00pm. Classes will start at 8:00am with a lunch break and end at 3:30pm.

Booth take down will begin on Saturday, September 29th at 4:00pm to 7:00pm. No early take downs, all items must be removed by this time.

Vendor Applications with payment must be received by March 31st, 2018. Applications accepted after this date will require a \$10 late fee if space is still available. Vendors will be notified by April 15th of acceptance or non-acceptance. Vendors whose applications are not accepted will have their payments returned.

As a vendor of the Prairie Handspinners Fiber Fest, we will list your business on our Fiber Fest website with a link (if provided) to your business. We will also mention your business on our PHS Fiber Fest Facebook group. Returning vendors will be featured individually as before. New vendors may be featured in groups of two or more.

The PHS Fiber Fest will assemble 200 Swag Bags to give to each vendor, student and volunteer. If you would like to contribute items to be put in the bags, please send them to Kathryn Petersen, Chair at the address on the application by September 1, 2018. Any extra bags will be given away during the Fiber Fest to attendees.

The Prairie Handspinners Fiber Fest Planning Committee appreciates your interest in our third annual Prairie Handspinners Fiber Fest. Together we can make it the best one yet!

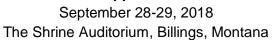
> Prairie Handspinners Guild Fiber Fest Committee phsfiberfest@gmail.com

prairiehandspinnersfiberfest.com



Prairie Handspinners Fiber Fest

Vendor Application Form





Business Name:		_
Contact Name:		
Address:		
City:	State:	Zip Code:
Phone number:	Email:	
Website, online shop links:		
Social media:		
The Prairie Handspinners Fiber Fest Committee would libusiness and the Fiber Fest. If you do not wish the PHS photos to be used to promote the PHS Fiber Fest and ve	SFF Committee to do this, please n	ote this here. Vendors may also email
Describe the items you will sell at the Prairie I	Handspinners Fiber Fest:	
What percentage is fiber or sheep related?		
Please list any awards you have won:		
What percentage of your products is produce	d in Montana? Surrounding	g states?
Special requests for booth set-up:		
Returning vendors (we will try our best to give Would you like the same booth location as last for no, do you have a preference for location?		orefer):

Prairie Handspinners Fiber Fest Booth fee Reservation Form

All fees are non-refundable once your application is approved.

10 x 10 Booth Space - \$100 non guild member or \$95 Guild members each (Includes: one 8' table, two chairs, pipe & drape. No live animals allowed.)

	Qty:	X \$	= \$ <u></u>
One Day only boothFridaySaturday \$6	_		Guild member each
Late fee (after March 31, 2018) \$10			\$
Electricity \$5 per booth (optional, limited availability)	Qty:	X \$5	= \$
		Total Encl	losed: \$
Signature		Da	ate

Please make checks out to "Prairie Handspinners Guild." Mail Vendor Application and check to:

Kathryn Petersen PHS Fiber Fest 103 Woodland Ave. Laurel, MT 59044

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September 28-29th, 2018
Friday 10:00am-6:00pm, Saturday 9:00am to 4:00pm
The Shrine Auditorium, Billings, Montana
Kathryn Petersen – Committee Chair
406-850-8413
phsfiberfest@gmail.com
www.prairiehandspinnersfiberfest.com